

Maratha Vidya Prasarak Samaj's

Arts, Science & Commerce College Ozar (Mig)

Tal – Niphad, Dist – Nashik Pin-422206

Maharashtra



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

FOR THE ACADEMIC YEAR 2017-18

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC),
BENGALURU**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)

PART – A

1. Details of the Institution

1.1 Name of the Institution

**Maratha Vidya Prasarak Samaj's
Arts, Science and Commerce College, Ozar (MIG)**

1.2 Address Line 1

Tilak Nagar, Mumbai- Agra Highway, Ozar (MIG),
Tal: Niphad, Dist Nashik (MS)

Address Line 2

As Above

City/Town

Ozar (MIG)

State

Maharashtra

Pin Code

422 206

Institution e-mail address

ozarcollege@gmail.com

Contact Nos.

02550 275219

Name of the Head of the Institution:

Principal Dr. Sambhaji V.
Patil

Tel. No. with STD Code:

02550- 275219

Mobile:

09850089962

Name of the IQAC Co-ordinator:

Dr. Ravindrakumar D. Patil

Mobile:

09422755910/ 7709298393

IQAC e-mail address:

iqac.ozarcollege@gmail.com

1.3 NAAC Track ID :

ID: 12791 OR EC/58/RAR/095 Dated March 10, 2012

1.4 Website address:

www.ozarcollege.com

Web-link of the AQAR:

<https://ozarcollege.com/aqar/AQAR-2017-18 EC-58-RAR-095-DATED-10-03-2012>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.25	16/02/2004	15/02/2009
2	2 nd Cycle	B	2.66	10/03/2012	09/03/2017
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

15/06/2002

1.7 AQAR for the year (for example 2010-11)

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

	<i>Academic Year</i>	<i>Date of submission</i>
i.	AQAR 2012-13	23/12/2013
ii.	AQAR 2013-14	17/07/2014

iii.	AQAR	2014-15	23/07/2015
iv.	AQAR	2015-16	17/10/2016
v.	AQAR	2016-17	26/12/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University,
Pune

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	✓	DST-FIST	NA
UGC-Innovative PG programmes	NA	any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	14		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	02		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2.6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	01		
2.9 Total No. of members	22		
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders:		Faculty.	07
Non-Teaching Staff	02	Alumni	01
		Others	--
2.12 Has IQAC received any funding from UGC during the year?	Yes		No
			✓

If yes, mention the amount

Rs. 00/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

1. One Day Seminar on Chemistry in Drug Discovery and Material Science

Department of chemistry has organised One Day State Level Seminar on ' Chemistry in Drug Discovery and Material Science' on the date of 20 Jan 2018.

Theme of the Seminar:

The seminar was aimed to get innovative ideas from experts in the field of Organic chemistry, Drug chemistry and Material Science. Main purpose of the seminar was to spread a light of knowledge among the students, teachers, research scholars, industry experts and scientists.

For this seminar 33 teachers from different colleges and 147 students were participated .

Invited Talk for the Seminar:

Prof. Suvarna Kulkarni , Professor of Glycochemistry, (IIT Pawai Mumbai) had delivered the lecture on expeditious synthesis of bacterial glycons , carbohydrate recognition on the cell surface. He talked on cell structure and biological activity. The second session was conducted by Dr. H.V.Thulsiram (Principal Scientist, NCL Pune). He delivered the lecture on synthesis of drug and stereochemistry. He explained synthetic methods for drug discovery and its stereochemistry. He also discussed optical activity, Isomerisation, Conformation of the various organic compounds in his talk. Dr. N.P.Argade (Senior Principal Scientist, NCL Pune) delivered the lecture on 'Success story of science in the synthesis of medicine'. He illustrated different simpler methods of synthesis of basic medicine. Dr. Vijaykumar Khanna (Dept. of Chemistry, Ahamadnagar College), delivered lecture on 'Game of Drug Discovery'. Dr Khanna explained the different preparation methods of drug and their action on certain body parts.

Overall this one day state level seminar proved to very useful for teachers and students.

2. One Day Workshop on 'Personality Development'

This workshop was organized on 3rd March 2018 in collaboration with Board of students Development of Savitribai Phule Pune University, Pune and Arts, Science and commerce college, Ozar (MIG).

In all 199 students were participated in this programme. The work shop was organized with keeping the aim to direct the students towards developing their multidimensional personality. By developing various skills, human value and rational views they can become ideal civilian in society and survive without fear in the society

During the programme various eminent personalities were invited to share their experiences and views. The first session of the program was conducted by Prin. Dr. A. P. Patil. He talked about how to overcome day to day family and social problems through developing positive attitude and huge efforts which is helpful to build our fearless and healthy personality.

The second session was conducted by Prin. Dr.P.V. Rasal .He talked on positive attitude, inferiority complex in mind and the ways to avoid this.

The third session was conducted by Prof. Zoman from Dindori. He talked on ‘Health and Personality Development’. The entire program added knowledge and experiences of experts among the students to develop their personality.

To organize this program our principal Dr. Sambhaji Patil encouraged and guided us. Dr. Ravindrakumar Patil; SDO and all the committee members of Student personality Development program took efforts for grant success of this program.

2.14 Significant Activities and contributions made by IQAC

1. IQAC organized 1 State level seminar funded by BCUD, Savitribai Phule Pune University and 1 University level workshop in association with Board of student development of Savitribai Phule Pune University in the year 2017-18. Similarly the teachers also have motivated to attend Seminars, Workshops, and Conferences at International, National, State and University levels. In all teachers have participated in 78 various Seminars, Workshops and Conferences in this academic year
2. IQAC framed special college committee named Academic and Research Cell to coordinate Research and Academic activities in the college. This Cell encouraged teachers to publish research work, to undertake the research projects and also to present the research articles and papers in various Seminars, Workshops, and Conferences at International, National, State and University levels. During this academic year. As a result of good support teachers have presented 30 research papers in various Seminars, Workshops, and Conferences. Teachers from different faculties have published their 39 Research Papers in Research Journals with impact factor between ranges 1.35 to 5.18 and 7 research papers in e-journal. During this year one teacher has published reference book with ISBN number.
- 3 One Minor Research Project is in progress. It has been sanctioned to the Department of Chemistry. It is funded by BCUDof Savitribai Phule Pune University, the sanctioned amount is Rs. 1, 90,000/- .
4. The college undertook tree plantation. The college supplies water to the plantation by drip irrigation and maintained it well.

5. The IQAC has planned to prepare for NAAC Assessment and Reaccreditation at the academic year 2017-18.
6. IQAC has formed the Student Council as per the guidelines of Savitribai Phule Pune University.
7. IQAC has collected database to undertake Green Audit of the campus, Gender audit of the admitted students for last five Years and compiled the database of Academic and Administrative Audit
8. IQAC put forth the academic and infrastructural demands in CDC for academic and infrastructural development and maintenance.
9. IQAC has suggested to submit various grants proposals under Quality Improvement Program of Savitribai Phule Pune University. As a result college has obtained Rs 5, 00.000/- grant for extension of solar system.
10. IQAC encouraged to conduct student supporting academic and community services through student Development department, NSS and NCC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To Prepare academic calendar for the year 2017-18 and display it to inform teachers and students	Academic calendar of the year 2017-18 is prepared and displayed on notice board
To submit proposals of National and State and university level conferences, workshops and seminars to organize in college.	As per the sanctions from BCUD and BSD of Savitribai Phule Pune University, 1 State level seminars and 1 university level workshop were organized by the college.
To submit proposals for grants under QIP to the University	The college received grant Rs.500000/- from university to expand solar system. The grant is utilized and solar panels of 10KW are installed.
Encourage teachers to participate in the seminars, workshops and conferences and present their research	Teachers attended 8 University level, 37 State level, 21 national level and 12 International level seminars, workshops and conferences. Teachers have presented total 30 research papers from which 10 papers have been published in the proceedings.
Encourage teachers for Publication of research papers in the research journals and publish the books	During this academic year teachers have published 39 research papers/articles in various research journals having ISSN number and impact factor. There are 07 papers published in e-journals. One reference book with ISBN No is

	published in this year
To monitor infrastructural facilities, look after academic and extension activities in support to the students.	Infrastructural facilities are enhanced wherever needed; IQAC formed the various academic and administrative committees for effective and smooth functioning of academic and extension activities. Feedback from students on college collected and analysed to find needs of students
To propose and implement the different welfare schemes sponsored by the Savitribai Phule Pune University	The proposals of various schemes submitted to university and implemented the schemes effectively on their sanctions.
To assess teacher's performance	IQAC collected Academic audits of Teacher's, Departmental AQAR, and feedback of students on teacher's performance, self-appraisals of the teachers. IQAC analysed these reports and sent to Principal for further decisions.
To apply for continuation of affiliation from university	College received continuation of affiliation and renovation of affiliation of T.Y.B.Sc. Mathematics and Zoology
To prepare for NAAC Assessment and Reaccreditation at the academic year 2017-18.	Collection of database is in progress

* Attach the Academic Calendar of the year as Annexure. (Attached as **Annexure I**)

2.16 Whether the AQAR was placed in statutory body Yes No

Management -- Syndicate -- Any other body (CDC)

Provide the details of the action taken

- Continuation of the affiliation process for academic year 2017-18
- CDC advised to prepare proposals to run postgraduate programs in science and commerce.
- CDC advised IQAC to reorganise various committees for smooth and effective functioning of college.

PART- B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	03		02 TYBSc Math TYBSc Zoology	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	04		02	00

Interdisciplinary				01 (Env. Awareness)
Innovative				The faculty of commerce has conducted Certificate course ' Tally ERP 9/GST '

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college follows the curriculum as it is designed by Savitribai Phule Pune University. However, there are some elective options at the level of subjects taught under different programmes e.g. Students from F.Y.B.Sc.as well as B.A. can opt the subject 'Geography'. Similarly, in some courses there are options available at the level of subjects(papers).

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	02

1.3 Feedback from

stakeholders*

(On all aspects)

Alumni

Parents

Employers

Students

Mode of feedback : Online

Manual

Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

(It is attached with **Annexure II**)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There is no revision of syllabus in this year

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors (Principal)	Others (Temporary)
	41	13	15	01	12

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	13	00	15	00	01	00	12	00	41	00

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 12(temporary)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	21	37
Presented	08	12	10
Resource Persons	--	--	02

2.6 Innovative practices adopted by the institution in Teaching and Learning:

1. Use of internet, PPT and syllabus related websites for teaching and learning
2. Use of, bio-visual charts, models, posters and maps and software.
3. Industrial and field visits and excursion tour and surveys.
4. Group discussion, class room seminars
5. Botany Quiz, Chemistry Quiz,
6. Commerce Week
7. Ithaca film club
8. Audio sessions for improving communication skills
9. Dramatization and Presentations

2.7 Total No. of actual teaching days during this academic year

109 (Term I) 148 (Term II) **Total 257**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Bar Coding of the answer books
2. Online submission of supervisors report to university
3. Xerox of answer book is provided to the student on their

2.9 No. of faculty members involved in curriculum Restructuring /revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00 00 00

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Passing %
BA	128	3.13	15.63	10.15	0.78	29.68
B Com	68	00	26.47	27.94	1.47	55.88
BSc.	83	20.48	21.69	00	00	42.17
MA (Hindi)	10	10	70	20	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1) IQAC collects Academic Audit of all individual teachers as well as Departmental AQAR to ensure academic consciousness
- 2) IQAC notify all the teachers to prepare Teaching plan and to follow it as per the academic time table.
- 3) IQAC look after the schedule of examinations as decided by institute as well as University
- 4) IQAC receives feedback from students on teacher's performance, analyse and send it to the Principal for further process.
- 5) IQAC inspires and motivates teachers to organize and participate in seminars, workshops and conferences and undertake research projects of UGC, BCUD,

- 6) IQAC forms various internal committees and cells for effective implementation of curriculum and related activities
- 7) IQAC takes initiatives to ensure copy-free examination. The College has appointed an internal squad to monitor the smooth conduction of the Internal and external examination.
- 8) Every Department in the college is provided with internet connection, PCs, Printers so as to update their subject knowledge and information.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others (Short Term Course)	02
Total	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	14	00	00
Technical Staff	09	01	00	00
Total	37	15	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC encouraged teachers for the research work.
2. The College framed research committee that helps the teachers to fill online proposals of research projects, Teacher's Profiles, etc. And Travelling Allowances to researchers.
3. The college reimburses registration fees to teachers presenting research papers in the Conferences and workshops
4. College provides Duty leave for attending and presenting the research papers in the conferences
5. Research work is in progress under one minor research project.
6. Teachers have presented 08 research papers in International Level, 12 in the National Level and 10 in State Level Conferences, Seminars and Workshops in 2017-18. Similarly, 39 research papers have been published in Research Journals and 07 in e-Journals.
7. Students are encouraged to participate in the University sponsored AVISHKAR research project competition programs.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Proposal Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	1,90,000/-	--	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	--	--
Referred Journals	02	02	--
Non-Peer Review Journals	07	--	01
e-Journals	06	--	01
Conference proceedings	03	04	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	
Minor Projects	2016to 2018	BCUD, Savitribai Phule Pune University	1,90,000/-	95,000/- (Received on 24/08/2017)
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

9) Research Projects:

a) Completed Research Projects

Sr No	Name of	Name of Project	Periods	Funding Agency	Total Amount
-------	---------	-----------------	---------	----------------	--------------

	Faculty				
--	--	--	--	--	--

3.7. No. of books published i) With ISBN No. Chapters in Edited

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	01	01	--
Sponsoring agencies	--	--	BCUD	BCUD	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other (MOU)

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Lakhs

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist.	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution
Students submitted the thesis

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="06"/>	College forum	<input type="text" value="10"/>
NCC	<input type="text" value="06"/>	NSS	<input type="text" value="09"/>
		Any other	<input type="text" value="05"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The college organized various lectures, rallies, oath programs, surveys, camps and celebration of days in relation with human values, moral, social, environmental, human health awareness. Following are some of these activities conducted during this academic year.

- Blood Donation Camp
- Voters Awareness Rally
- Rasta suraksha Abhiyan (Road Safety Mission)
- Raksha bandhan celebration
- Participation in Moral and Value education Program
- Waste water management and awareness program
- Counselling of villagers on building toilets and their use.
- Lecture on Mental Health of Youth.
- Blood group detection program and HB checking was organized by the Department of the Zoology in Special Winter Camp organized by NSS for villagers of Datyane
- Lecture on Importance of Local History.
- Guidance to villagers for Organic Farming
- Lecture on Importance of Blood Donation
- Audio visual lecture on wildlife protection and measures to protect from their attack.
- Lectures on Social Integrity, Environmental Awareness, deaddiction and family planning
- College was involved in the International yoga Day.
- Celebration of Mahatma Gandhi birth anniversary through Swaccha Bharat Abhiyan
- Rashtriya Ekta Divas (Birth anniversary of Sardar Vallabh bhai Patel)
- Teacher's day, Sanvidhan Din, Swami, Vivekananda Birth anniversary, Hutatma Din etc.

- The college is running Day Care Centre for married female students.
- Department of Physical Education actively participated in MVP Marathon (National Level) organized by the Parent Institute
- Department of Psychology conducted special lectures for students on “How to Study” and “How to prepare for exams”
- The college has undertaken Gender Sensitisation activities.
- Softskill Development Program has conducted for last year graduate students.
- Lectures and various programs under Faculty Association, Staff Academy, Board of student Development and Extra Mural Lecture Series have been conducted during this year.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15,990 Sq.mtrs	--	--	15,990 Sq.mtrs
Built up area	10103.91sq.mtrs	--	--	10103.91sq.mtrs
Class rooms	25	--		25
Laboratories	14	--		14
Seminar Halls	03	--		03
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	81Pcs 06 laptops 34 printers 06 scanners 05 LCD	09Pcs	College funds	90 Pcs
Value of the equipment purchased during the year	9,23,639/-	2,70,000/-	College funds	11,93,639

4.2 Computerization of administration and library

1. College provided computer, printers to each Department of the College.
2. Bar coding of the books
3. On line admission for the first year
4. The college provides free internet facility to staff and students
5. The college allocated ICT laboratory for conducting CCC examination
6. Software for office automation and examination related work are purchased

4.3 Library services:

	2016-17		2017-18	
	Number	Total cost in Rs	Number	Total cost in Rs.
i. Text Books	53	6921/-	136	18528/-
ii. Reference	192	68334/-	05	3573
iii. Research	53	16116/-	17	9311
iv. Periodicals	41	23627/-	48	24208
v. ICT Material	20CDs	780/-	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	81	03	BSNL, Wi-Fi	21	10	16	--
Added	09	--		--	--	---	--
Total	90	03		21	10	16	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

1. The college conducts Tally/ERP course for T.Y.B.Com. students
2. Lab infrastructure is provided for CCC Course Examination. Total 300 students are benefitted due to this facility.
3. The ICT lab has provided ICT peripherals (Computers, Printers, Scanners, Web Cameras, speakers etc.) to M.V.P. Samaja's Schools and Colleges.
4. The ICT Department provides guidance and facilities to students for filling up Online Admission, Examination Forms, PPT preparations, downloading Reference and Research Papers and course related information.

4.6 Amount spent on maintenance in lakhs :

i) ICT	3.68
ii) Campus Infrastructure and facilities	0.69
iii) Equipment	0.61
iv) Others	7.01
Total:	11.99

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has contributed for the following student support systems

1. The IQAC encouraged students to participate in
 - Soft-Skill Program as per the guide lines by Savitribai Phule Pune University
 - Earn and Learn scheme, Student's Personality Development Workshop and Project Visits under Board of Student Development.
2. IQAC framed various committees and cells to make aware and involve the students in various extension and academic activities. Following are some committees in support to students.
 - Admission Committee
 - Competitive Examination, Counselling and Placement Support Committee.
 - Student Medical, Health and Day Care Committee
 - Nirbhay Kanya, Girl's Personality Development Committee
 - Grievance Redressal Cell
 - Antiragging and Prevention of Sexual Harassment
 - Alumni Association
3. N.S.S. and N.C.C. units conducted extension activities in relation with human values, moral, social, environmental and human health awareness.
4. IQAC look after fundamental facilities for students like separate wash rooms for boys and girls students, Drinking Water Facility, Reading Hall in library, College Canteen Facility, Sport Facilities with 6 Station Gym, Displays for timely instructions, necessary information and facilities available in the campus.
5. Provision of MVP Insurance for students

5.2 Efforts made by the institution for tracking the progression

1. IQAC conducted Academic Audit of the teachers.
2. The College has decentralized administration for the smooth functioning of all college activities. IQAC, vice principals and the heads of the department supervise all the facilities, infrastructure of the college and give necessary suggestions.
3. The college receives feedback from students and teachers and alumni.
4. IQAC evaluates the API and PBAS form of the teachers who are due for the promotion under CAS
5. IQAC collects annual committee reports of yearly activities from coordinators and chairpersons of respective committees.
6. The college collects the grievances from all stake holders of the college and tries to address them regularly.
7. The college specially appoints internal squad to maintain the copy free status of the college
8. Remedial teaching program is conducted for the slow learners in some courses.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1224	19	--	1243

(b) No. of students outside the state

04

(c) No. of international students

--

No	%
569	45.78

Men

No	%
674	54.22

Women

Last Year (2016-17)							This Year (2017-18)						
General	SC	ST	OBC	others	Physically Challenged	Total	General	SC	ST	OBC	Others	Physically Challenged	Total
454	147	170	394	59	00	1224	457	160	173	393	60	00	1243

Demand ratio 1440:1243

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The competitive examination cell, like every year has, been working for the, students enhancement in the competitive exams at various level, the inauguration programme is organised in the college, on 19 June 2017 for the promotion of the competitive exam cell in the college for this inauguration function, Principal Dr. S.V. Patil, Vice- Principal Prof. R.H.Thakare, Prof. P.V.Ransure, Prof. V.K.Chavan, Dr. Smt.S.T.Wagh & Prof. K.D.Salade were present on the dias.

The programme was inaugurated by Principal Dr. Sambhaji.V.Patil, on this occasion after the inauguration Principal Dr.S.V.Patil, addressed the students, and inspired them by giving them example of various success stories, similarly Dr. Smt.S.T.Wagh Director Dnyeshwar Abhyasika Ozar , inspired the students to actively participate in the competitive exams, later the Competitive exam coordinator for college Prof. P.V. Ransure, motivated the students for actively participating in the competitive exam, he told that it's a need of the time that for every job, or admission the student has to pass through competitive exam, and thus it has become inevitable for the students to pass, the entrance exams and they can do it only by gaining excellence in preparation for the competitive exams.

For this programme sixty students from the third year Science, Commerce and Arts are selected, they have been provided with, lectures in various subjects by various subjects experts, from the college, besides this the Dnyeshwar Abhyasika, also provides help to the students, like by giving excess to the library books from the library, this way the students are groomed for the preparation of competitive exams.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Like every year the carrier counselling cell, of the college, takes initiatives for the carrier counselling for the students in the college, for this the teacher committee, is established in the college, and the committee members does the job of carrier guidance to the students from arts, commerce and science faculty.

The coordinator Prof. P.V.Ransure, along with Prof. V.K.Chavan and Prof. Smt. S.A. Raravikar provided the guidance to the students, the students were personally, provided guidance like the students who are found to be good in economics are advised to go for Management in Finance, the students who are found to be good in political science are advised to go for Bachelor in Law, similarly the students, from science are advised to go for medical and Engineering entrance exams, the science students are also advised to go for the Chemistry students for the National Chemical Laboratories, for the students of Botany are advised to go for the Botanical survey of India, and the Zoology students to the Zoological survey of India and the Marine Zoology.

Besides this the students are advised to appear for the exams like the Indian Railways, Banking, Forest Dept., Survey of India, etc., this definitely gives the students the wider scope to choose their carrier in better way, they gat ample amount of choice to make their carrier in.

Number of students benefited

Student Personal and Career Counselling Cell:	95
Guidance for Competitive Examination	: 60

5.7 Details of campus placement

The following campus interviews were arranged during Academic year

Sr. no.	Name of the agency	Type of the placement	Date	Role of college	No of Students benefited	No of Students Placed
--	--	--	--	--	--	--
On campus				Off Campus		
Number of Organizations Visited		Number of Students Participated	Number of Students Placed	Number of Students Placed		
--		--	--	23		

5.8 Details of gender sensitization programmes

The College organized following gender sensitizing program, the details are as follows

Sr. No.	Title	Date	Resource persons	No. Of Participants	Name of SWO & Coordinator	Grant utilized (Rs.)
01	Girls Personality Development	31/01/2018	1. Adv. Minal Kenge. 2. Dr. Varsha Baste	108	Prof Mrs. B.P.Bhangale	2,000/-

To promote gender equity Board of student Development has appointed gender champions who involved to conduct various activities like essay writing, poster presentations, wall papers and displays of articles from newspapers related to gender issues. Similarly NSS unit celebrated Rakshabandhan ceremony for college boys and girl students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

Participation of Students at Various Levels:

Sr. No.	Name of the Event	Total Inter-Collegiate Participation (M/W)	SP Pune University Inter Zone	State Level	All India I/U	National
1	Cross Country(M/W)	6+1=7	-	-	-	-
2	Cycling (M)	01	-	-	-	-
3	Chess(M)	04	-	-	-	-
4	Chess(W)	01	-	-	-	-
5	Volleyball (W)	11	-	-	-	-
6	Baseball (M)	12	-	-	-	-
7	Judo (M)	01	01	-	-	-
8	Power Lifting (M)	01	-	-	-	-
9	Kho Kho (M)	12	-	-	-	-
10	Basketball (M)	07	-	-	-	-
11	Kho Kho (W)	12	-	-	-	-
12	Volleyball (M)	09	-	-	-	-
13	Athletics (M/W)	13+7=20	-	-	-	-
14	Kabaddi (W)	09	03	03	01	-
15	Wrestling (M)	01	01	01	-	-
16	Kabaddi (M)	12	-	-	-	-
17	Archery (W)	01	01	-	-	-
18	Shooting (M/W)	3+1=4	01	02	02	02
19	Football (M)	12	-	-	-	-
20	Hockey (W)	12	04			
	Total	149	11	06	03	02

Participation in 5th National and 10th State Level Nashik MVP Marathon on 07/01/2018at Nashik

No. of Player Men	No. of Player Women	Total No. of Player
05	05	10

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	565	Rs. 30,12,105 /-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

The College has proposed following government scholarship for the students in the academic year 2017-18

CATE GORY	GOVT SCHOLARSHIP		FREESHIP		TOTAL	
	NO OF STUD ENTS	AMOUNT DISBURSED	NO OF STUDENT S	AMOUNT DISBURSED	TOTAL STUDENT S	TOTAL AMOUNT
OBC	287	13,72,439/-	19	57,994/-	306	14,30,433/ -
SC	113	7,44,363/-	09	31,656/-	122	7,76,019/-
ST	91	5,89,399/-	10	39,185/-	101	6,28,584/-
NT	31	1,59,104/-	04	13,266/-	35	1,72,370/-
SBC	01	4,699/-	00	00	01	4,699/-
TOTA L	523	28,70,004/-	42	1,42,101/-	565	30,12,105/ -

(*above said amounts in the table are claimed and not disbursed from the Government till the date)

There are total 1243 students were admitted for the academic year, out of which 565 students were received scholarship as per above table. The percentage of students receiving the assistance from the state government is about 45.45 %.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

Grievance Redressed Cell in the College is working sincerely and efficiently in academic year 2017-2018. Members of G.R.C. are as follows.

- | | |
|--------------------------|--------------------------------|
| 1. Prin. Dr. S. V. Patil | Chairman |
| 2. Prof. H. D. Kale | Co-ordinator |
| 3. Prof. R. H. Thakare | Member (Vice Principal) |
| 4. Dr. Smt. S. T. Wagh | Member (Vice Principal) |
| 5. Shri. L. S. Tidke | Member (Office Superintendent) |

Following Grievance/Suggestions received from students and took necessary actions.

Sr. No	Complaint About	Complaint From	Dates	Remark	Time required for grievance redressal in number of days
1	Change the Teacher of T.Y.B.Sc. Physics	T.Y.B.Sc. Students	29/07/2017	Discussed with Principal	07
2	Misconduct of non-teaching staff of Library	Student of this college	17/03/2018	Discussed with Principal and given suggestions	07

Total Complaints = 02 Total solved = 02

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To promote educational, social, cultural and economic development of the students and inculcate in them the skills of employability, entrepreneurship and balanced emotional growth

Mission

WE are committed to provide value based holistic education in the fields of Arts, Science & Commerce with emphasis on individual excellence and social commitment of all the stakeholders

6.2 Does the Institution has a management Information System

Yes, the institution has MIS System and the information about college is updated up to 2016-17

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. We follow the curriculum framed by Savitribai Phule Pune University. At present the revision of syllabi was made in 2013-14.
2. The College have also taken feed back of the students and teachers on the revised syllabi.
3. There is no revision of syllabus in the later years.

6.3.2 Teaching and Learning

1. Teachers were encouraged for use of ICT Tools, models, charts and internet.
2. The teachers were encouraged to prepare the power point presentation on their syllabi
3. Teachers use syllabus related e-resources.
4. Some teachers prepare webpage on the website www.researchgate.com which help the teachers and students for further reading and learning

6.3.3 Examination and Evaluation

1. The Savitribai Phule Pune University, Pune provides photo copy of answer sheets to the students on demand
2. College established internal examination squad to ensure free and fair examination
3. The junior supervisors reports are submitted online on daily basis to University

6.3.4 Research and Development

1. One State level seminars and one university level seminars were organized by the college
2. Teachers attended 08 University level, 37 State level, 21 national level and 12 International level seminars, workshops and conferences
3. Teachers have published 39 research papers/articles in various research journals having ISSN number and impact factor. There are 07 research papers in e-journals and 10 research papers published in proceedings of Conferences, Seminars and Workshops.
4. 01 reference book with ISBN number has been published in this year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Revised I card facility is started for teachers and students
2. Computers configuration in Reading room is revised
3. E journal and e book facility is continued from INFLIBNET service
4. The radio frequency modular internet connection is installed.
5. Expansion of solar system has been made in this academic year, additional solar panel of 10 KW are installed.
6. Renovation of infrastructural facilities of the examination Department of have been made in this year

6.3.6 Human Resource Management

There is continuous correspondence and communication between the MVP Samaj management and the Principal about institutional working. The governing structure is decentralized. Teachers and other stakeholders are actively involved in the planning and the functioning of the College. The College has an Internal Quality Assurance Cell which looks into matters related to academic planning, new programs and students and staff supporting activities.

The plan of action for all the academic activities is formed in the meeting of the teaching and non-teaching staff called by IQAC. The principal heads the meeting. For effective functioning of the institute, IQAC framed various committees and allotted their respective responsibilities. The coordinator or chairman of respective committee followed the action plans and executed the functioning. Time to time the activities were communicated with the Principal. The Local Management Committee, Alumni Association, Student Council also contributed significant role in functioning of the institute.

The institute supported the staff to enhance their academic performance through permitting them to participate in Faculty Development Programs, various workshops, seminars, conferences, symposia, extension activities, research work and its publication which is indirectly helpful to students to update and enhance the knowledge as well as for them to qualify in Carrier Advancement Scheme. The best achievements of Teaching and non-teaching staff appreciated by felicitating them at Samaj Din and Annual Function. There are some staff welfare schemes implemented for them. The students are motivated and directed to participate in extension activities in relevance to value education, social, environmental and personal health awareness. Their participation and achievements are also appreciated by college giving prizes during Samaj Din celebration and annual program. The remarkable achievements are displayed in the form of flex as well as it is published in print media. Various students support schemes like Special Guidance, Earn and Learn etc. have been implemented during this year. Our institute has provided special Mediclaim policy for the students besides Vidyarthi Suraksha Yojana.

6.3.7 Faculty and Staff recruitment

The post of the faculty and the other staff created due to the retirement or transfer or increase in the workload are filled by the established strategies and implementation plans. The vacant posts in college are informed to the Parent Institution office. The MVP Samaj management gives advertisements for the total vacant posts of the teachers and the administrative staff separately. The advertisements are approved by the University and the Joint Director of Higher Education. The selection committees are constituted by the University of Pune. These committees consist of the Vice Chancellor's nominee, subject experts and the management's representative. These committees interview eligible candidates and select them on the basis of merit and reservation policies laid by the government. The selected candidates are recruited in various Colleges as per vacancies.

6.3.8 Industry Interaction / Collaboration

The department of Botany signed four MOUs with the following industries for self-employment and placement of students

1. Renaissance Winery Industry, Ozar
2. Saumitra Food Processing and Dehydration Industry, Ozar
3. Maharashtra State Grape Growers' Association, Ozar

6.3.9. Admission of the students

The admissions are given to the students by following the rules and regulations of the Savitribai Phule Pune University, the Govt. of Maharashtra and the UGC. The cut of percentage for admission at the entry level (FYBA/BCOM/BSC) is 35 % marks at H.S.C.

or its equivalent. The students obtaining 40% marks or passing in the undergraduate program are admitted to the post graduate course (M.A. Hindi).The students of FYBA are admitted as per the merit considering the availability of seats and various reservations for girls, SC, ST, NT, VJ, DT, and OBC category students. The availability of seats is more than the number for admissions of students who apply. Hence, the College does not need any merit list or entrance test for the students seeking admissions to F.Y.B.A/B.Com / B.Sc. From this year online admission process for F.Y.B.A/B.Com / B.Sc. has been implemented as per guidelines of University and Parent Institute.

The student who has passed XII (H.S.C.) Science can get admission in the First year B.Sc., B.Com.Or B.A. The student who has passed XII (H.S.C.) Commerce can get admission in the First Year B.Com or B.A. The student who has passed XII (H.S.C.) Arts can get admission in the First Year B.A. only. Any graduate can take admission for M.A.in Hindi.

6.4 Welfare schemes for

Teaching	04	(Teachers' Credit Cooperative Society, MVP Sevak Cooperative Society, Sevak Kalyan Nidhi, MVP Group Insurance,)
Non teaching	04	(Teachers' Credit Society, MVP Sevak Society, Sevak Kalyan Nidhi, MVP Group Insurance,)
Students	06	(MVP Suraksha, University Suraksha Yojana, Medical Check-up, MVP Student Group Insurance, Karmaveer Bhaurao Patil Earn and Learn scheme, Special guidance Scheme, Various workshops and project visits for students under the guidance of Board of Student Welfare Poor Boys Fund)

6.5 Total corpus fund generated

9,304 /-

6.6 Whether annual financial audit has been done

Yes

No

Date of annual financial audit for the year 2017-18 was 30/07/2018

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
AAA	Yes		Yes	1

1. The IQAC asks every teacher to submit academic audit form at the end of every academic year.
2. Similarly IQAC fills the departmental AQAR of every department at the end of every academic year.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Online daily submission of Junior Supervisor Report to the University
2. The college strives hard to maintain the copy free examination centre
3. Bar coding of the Papers before the assessment
4. On line filling of examination, revaluation forms
5. Issuing of the assessed answer paper photo copy on request

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Alumni Association has arranged “ALUMNI” meeting at the end of this Academic year on 8th April 2018. The Program was started by Sarasvati Poojan .Each Department organized Separately Alumni meets Department of Mathematics ,Physics, Chemistry, Zoology Marathi Hindi English . Politics, Economics ,Geography and Commerce have undertaken this activity Every department taken feedback of the alumni in the feedback all the departments comment about Syllabus is good English depart alumni Comment useful for communication skill ,Economics and Politics alumni comment good for society All the departments alumni comment on College campus and Infrastructure is best All the departments alumni comment on College Teaching and non-teaching Staff is good and co-operative Some alumni Suggest to provide some job opportunity to alumni through college To increase City bus frequency give Hostel facility students waiting room To start post graduate in chemistry and Economics .

The common alumni meeting organized in the seminar hall. 150 alumni were present for meeting. Prof S.L.Wagh explain the main “AIMS” behind the get together ex-students. President of meeting Principal Dr. S .V. Patil put up introductory talk on the develop of college. Principal Dr. S.V. Patil gave the information about the progress of the college in 2017-2018. He also asked the ex-student to give suggestions and their ideas in progress of college. . President of alumni association Prof. Sanjay Shinde gave information about medi-claim scheme for the students and suggest maximum students participate and suggested to arrange campus placements He also focused on community services like soil testing and counselling Member of alumni association Rajendra Dhanwate suggested to start post graduate courses M.Com and M.sc and hostel facility for the students. Member of alumni association Rahul Dhikale announce to help for two economically poor girls students to help for their college fees. . In this way various suggestions gave by alumni. All the teaching and non- teaching staff were present. The suggestion of alumni have discussed with principal. And referred for further action

6.12 Activities and support from the Parent – Teacher Association

The parent teacher meet is organised at the commencement of Academic year. Medi-claim policy of students are discussed. The Chairman of Association introduced the college facilities and support activities adopt for students. The online admission process which is introduced newly was discussed with students and parents to solve future difficulties, if any. The parents were made aware about Medi-claim policy of students introduced by our Parent Institute.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Rain Water Harvesting provision has been maintained.
2. Plantation is maintained with drip irrigation system.
3. Tree plantation program is undertaken to cover much of the campus area. The barren campus of the college which was totally uncovered before 5 years back. An intensive care is being taken to keep them alive even in shortage of water conditions.
4. Use of Non conventional energy resource like solar energy. In this year expansion of solar unit has been made under QIP grant (Rs.5, 00,000/-) sanctioned by Savitribai Phule Pune University.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Best practices of the institution:

1. The extensive Tree Plantation in college premises and adopted high school of Datyane village.
2. Radio Frequency Modular is installed for high internet speed in the Campus
3. MVP Group Mediclaim Insurance for Staff and Students at very low premium
4. CCTV Cameras are installed for vigilance
5. Celebration of various days
6. Faculty Associations and College academic and administration committees
7. Various Competitions (Essay /Elocution/Debating etc.)
8. Remedial Teaching for slow learners in some subjects.
9. The use of ICT in teaching theory and practical lessons.
10. Free Blood group detection of the school student and villagers of adopted village.
11. Blood donation camp organized by NSS and NCC Units
12. YCM Open University Study Centre for those who cannot do graduation regularly
13. Grievance Redressal Cell/Complaint Boxes
14. Students Medi-claim policy
15. Earn and Learn Scheme
16. Soft Skills Development Programmes
17. Personality Development Programme
18. Ithaca film Club
19. Board of student Welfare, NSS and NCC Units
20. Student Council
21. Alumni Association
22. Annual Social Gathering
23. Information and communication Technology Laboratory
24. Use of nonconventional energy resource-Solar panels are installed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please see the IQAC composition and activities point No. 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Title of Practice: Students Participation in Gram-Sabha

Goals:

1. To educate the students with the role of Gram Sabha, so that they understand the power, function and responsibilities of Gram sabha
2. To educate the students with the organization of Gram sabha
3. To develop the interest of students in terms of political participation even at Gram Sabha level
4. To create awareness of grass-root level of political institution in democratic decentralization.
5. To better understand the role of citizens in the working of Gram Sabha
6. To inculcate the qualities of leadership and management components in the students such as participation, leadership, etc. in the development of the personality of students.
7. To know the key factors of Grampanchayat.
8. To know the role of Gramsabha in grampanchyat.
9. Platform providing training in healthy Democracy.
10. To provide training platform for the functioning of healthy democracy.

The practice:

It is necessary to create awareness of political institution among students. Pandit Nehru and Mahatma Gandhi have said that Gram Panchayat's are the primary institution for political education. In this democratic decentralization the last level of political structure is Gram Panchayat. At this lowest level of democratic decentralization i.e. Gram-Panchayat, it is easy to know the problems of the people at rural level and it is easy to solve them as it is responsible for smaller subset of people.

In the academic year 2016-17 and 2017-18 our students from political science has organized visits to Gram Sabha. It is the part of syllabus, so as to have a better understanding of its working. During these visits we try to know the structure of Gram Sabha and its functioning and to understand the development of rural area. Being a citizen of this society, every student should have the knowledge of Gram Panchayat and its working. In this way the Department tried to visit Ozar, Sukena and Datyane Gram Sabha (on 15th August, 2nd October and 26th January) and participated in its regular working process.

Evidence of success:

By organizing these visits students develop their sense of understanding of Gram Sabha and its working. They became aware of the local political body. They get to know the power, functioning and responsibilities of a Gram Sabha. They knew about the funding agencies of grampanchayat. They also understood that every person can directly participate in decision making process for local administration which eventually leads to development of rural areas. Students became aware that each voter is a member of Gram Sabha and hence he himself is also responsible for the overall development of that particular rural area.

So for proper development of a particular rural area, every adult citizen should participate in Gram Sabha

Problems Encountered:

It was hard to get the permission of Sarpanch (the Head of Grampanchayat) as he is not available most of the time. After getting permission, we visited Grampanchayat. We observed that local participants were hesitating to speak in front of our students and staff. It is also seen that female citizens were mostly absent, so their views and problems could not be understood. Though male participants were high in numbers, some of them were inactive and indifferent to the proceeding of 'sabha'.

Our students were very enthusiastic about the visit but quiet apprehensive to speak. Some of the students are not aware about the situation of their local grampanchayat, about the funding agencies so they did not able to participate in this activity. But our teachers motivated and guided them to speak and ask questions.

2. Title of the Practice:

: Certificate course in Tally ERP 9 and GST Software

Goals:

The Department of Commerce runs the Certificate course in Tally ERP 9 and GST in collaboration with Suyesh Computer Institute. It is one of the best practices executed in our college. This practice is conducted to achieve following goals.

- a) Intends to make the students aware of the software of Tally ERP 9 and GST which includes Accounting knowledge and Goods & services Tax.
- b) This to give computer literacy to the students.
- c) To develop the overall accounting knowledge with GST rate among the students.
- d) To discuss and exchange the current tax issues.
- e) To make the students aware of the current Financial Year tax slabs.
- f) To provide solutions to industrial and commercial problems.
- g) To inculcate self-confidence & self-development in Accounting Standards & GST
- h) To develop accounting and tax calculation practical knowledge in future.

GST is a very crucial and current activity in finance and commerce as well. But most of the people are unaware about the process of this phenomenon. This is also an opportunity for the job hunters as well. This has created a lot of job opportunities and employment. The above mentioned practice fulfills the lacuna. Along with the computer knowledge, the accounting knowledge is also essential. The practice focuses on the same.

The Practice

For the first year students, Tally ERP and GST are made compulsorily included in the subject Financial Accounting. Initially, the teachers inform the students orally to participate in this certificate course.

However there are some students who have already completed it. We appeal the students those who have not completed the course. The teachers inform the students to participate in the course which is conducted by the department or to join the external private institutions. But the fees of such course are much higher for the students and cannot afford it. The department initiates the activity at negotiable fees. Nearly 30

percent students join the course. They are constructively benefitted. This course consists of theory as well as practical based knowledge. They can operate the computer and software of Tally.ERP 9/GST. The following is the syllabus in detail.

Detailed Syllabus:

- Introduction to Financial Accounting
- Methods of Accounting
- Financial Accounting Concept
- Recording of Transactions
- Accounts Books
- Final Accounts
- Manual Accounting vs. Computerized Accounting
- Computerized Accounting Software
- Accounting without codes
- Budgets, MIS and Ratio analysis (in short)

Introduction to GST “5 W” of GST

- Basics of GST
- Objectives of GST
- GST at Global level
- List of Goods not covered under GST
- Registration Process Under GST to be added
- Tally with GST Upgrading to Tally.ERP 9 Release 6.0
- Start Using Tally.ERP 9 for GST Compliance
- Activate GST o Set up tax rates o Update or create ledgers as required recording Sales and Printing Tax Invoices
- Recording Purchases
- Recording a Tax Payment
- Transferring Tax Credits of VAT, excise and service tax to GST

Evidence of Success:

- All the students who opt this course they are able to operate computers.
- The students who actively participate in the course they become aware of the significance of the Certificate course in Tally ERP 9 and GST.
- After getting involved in the activities they started to participate in computerized accounting & goods & services Tax
- They could prepare computerized accounting so as Trading Account, Profit & Loss Account & Balance Sheet and Cost Accounting.
- They accepted the challenging issues and implemented in their corporate life.
- They provide solutions to industrial and commercial problems.

Problems Encountered and Resources Required

Following were the problems encountered and their solutions:

- a) While implementing this practice initially the students were not responding but gradually they actively participated in the activities as they understood the importance of Certificate course in Tally ERP 9/ GST.
- b) In the beginning student could not understand the study practical knowledge Tally and GST.
- c) Initially the student do not understand the practical knowledge due to fear, but later they practically prepare themselves.
- d) In the beginning the student lack the computer knowledge, but after the involvement, they become interested in the course.
- e) They are prepared to accept the challenges, as well as manage to tackle a critical problems of accounting and GST and they solved them.

7.4 Contribution to environmental awareness / protection

1. The College offers Environmental Awareness as an interdisciplinary course for the all students second year BA, B Com and BSc students and 120 lectures were organized for students
2. The College celebrates World Environment Day on 5th June and “Vasundhara Day” on 22nd April every year to inculcate the value of conservation of Environment for the coming generation.
3. Tree plantation on campus, at Datyane; the adopted village, road side of the National Highway and colony road of the college on NSS Foundation Day.
4. The college organized various lectures, rallies, oath programs, surveys, camps and celebration of days in relation with environmental awareness such as:
 - Waste water management and awareness program
 - Counselling of villagers on building toilets and their use.
 - Guidance to villagers for Organic Farming
 - Audio visual lecture on wildlife protection and measures to protect from their attack.

7.5. Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis of the College

A) Strengths

- Eco friendly College building with sufficient and pleasant learning environment
- Maximum greenery on the college campus due to tree plantation
- Well-equipped class rooms and laboratories
- Experienced and dedicated teaching staff
- IQAC supported various departments to submit proposals to organize faculty development activities and supported them to organize seminars, workshops and conferences. In this year 1 State level seminars and 1 university level workshop were organized. Similarly staff members are encouraged to attend such programs.
In this academic year teachers attended 8 University level, 37 State level, and 21 National level and 12 International level seminars, workshops and conferences.
- Teachers are conducting good work in research they have published 39 research papers in various research journals having ISSN number and impact factor. There are 07 research papers in e-journals and 10 papers have been published in proceedings of conferences. Teachers have published in all 07 books with ISBN and ISSN number. One research project is sanctioned by BCUD during this year
- Majority of the students receives scholarships from Government
- Good number of welfare schemes for the students and teachers
- The college organize and conduct various extension programs and activities related with value education, social, environmental and human health.
- The College has conducted certificate course in collaboration of outside Institute.

B) Weaknesses

- No value added courses introduce till the date.
- There is restricted strength of students due to lack of residential facility in the campus.
- About 25 % teachers are temporary
- No separate building for library, however extension has been made.
- Less number of research projects sanctioned.
- No adequate number of research laboratories.

C) Opportunities

- The Science faculty has opportunity to frame certificate courses which will help students to set small agro based business.

- There is scope to increase number of collaborations with surrounding industries which will support for experiential learning of the students.
- The college can start some additional certificate courses that having self employment potentials

D) Challenges

- Passing percentage is to be increased by adopting necessary academic measures
- Considerable number of ever-changing temporary teaching staff.

7 Plans of Institution for next year

- 1) To prepare the academic, administrative and financial plan of the college
- 2) To undergo the NAAC Accreditation for third cycle
- 3) To purchase text books for students through the interest on deposits in the bank kept by principal and teacher
- 4) To submit the demand to Parent Institute for recruitment of Assistant Professor for vacant post
- 5) To submit proposals to the university for various QIP grants and for getting major and minor research projects from BCUD.
- 6) Follow the process to get permanent affiliation for T.Y.B.Sc Mathematics and Zoology
- 7) To conduct Tree plantation in remaining area of the college campus
- 8) To organize Seminars, Workshops and Conferences at college.
- 9) To inspire the teachers for the faculty development programs.
- 10) To encourage teachers and students to participate in International, National and State level conferences; Seminars; Workshops, also to publish their research.
- 11) To encourage students to participate in Avishkar competition.
- 12) To continue conducting the remedial teaching program for slow learners
- 13) To use national knowledge network and social networking sites like INFLIBNET, EBSCO, twitter and blogs for effective teaching
- 14) To strengthen the placement Cell.

Annexure I



ARTS, SCIENCE & COMMERCE COLLEGE, OZAR (MIG) INTERNAL QUALITY ASSURANCE CELL ACADEMIC CALENDAR 2017-2018

Date of Commencement of 1st Term :- 15th June 2017					
Date of conclusion of 1st Term :- 16th October 2017					
Month wise working days					
June	July	August	September	October	Total working days
14	26	27	26	16	109

Sr. No	Period	Particulars	Remarks
Term- I : June 2017			
01.	3 rd week 15 th June 2017	<ul style="list-style-type: none"> • Commencement of the College UG (I Term) Staff Meeting 	Decided by the University 15 th June 2017
02.	3 rd & 4 th week 21 st June	<ul style="list-style-type: none"> • Admissions to F.Y./S.Y.-.B.A./B.Com/ B.Sc. Counseling of the students for various courses and faculties • Preparation of Theory Time-Table for all classes • Departmental meetings for syllabus and workload allotment • Teaching to the F.Y./S.Y. classes begins • International Yoga Day 	Depends on the declaration of Results by HSC Board. (Online Admission System)

Sr. No	Period	Particulars	Remarks
	23 rd June	<ul style="list-style-type: none"> World Olympic Day 	
July 2017			
03.	1 st week 1 st July	<ul style="list-style-type: none"> Commencement of the PG Classes Tree Plantation 	----
04.	1 st and 2 nd week	<ul style="list-style-type: none"> Admissions to TY B.A/ B.Com/ B.Sc Teaching to these classes begin 	Depends on the declaration of Results by the University.
05.	2 nd week 11 th July	<ul style="list-style-type: none"> Formation of the Committees of teachers for curricular, co-curricular, extra-curricular and extension activities IQAC meeting Proposals for Seminars and Workshops to BCUD and UGC World Population Day 	--- ---
06.	3 rd week	<ul style="list-style-type: none"> Preparation of Practical Time Table for SY B.Sc. / TY B.Sc. and its execution Remedial Coaching 	----
07.	4 th week 22 nd July 26 th July 28 th July	<ul style="list-style-type: none"> Preparation of Practical time table for F.Y. B.Sc.and its execution Guru Shishya Punyatithi Staff Meeting Skill India Training Workshop for T.Y.B.A./B.Com./B.Sc.(01 month) Ramzan Id Celebration of World Chemistry Day Filling in University Examination Forms for F.Y.,S.Y.,&T.Y.B.A/B.Com/B.Sc.. 	--- Dates are decided by the University.
August 2017			
08.	1 st and 2 nd week	<ul style="list-style-type: none"> Constitution of Student Council and election of its Secretary Soft Skills Development Programme Filling in University Exam Forms for M.A. Proposals for Minor, Major Research Projects to UGC/BCUD 	Dates are decided by the University.

Sr. No	Period	Particulars	Remarks
09	15 th August	<ul style="list-style-type: none"> • Celebration of Independence Day 	---
10	3 rd and 4 th Week 19 th August 17 th August 29 th August 25 th August	<ul style="list-style-type: none"> • Inauguration of various Associations • Celebration of 'Samajdin' • Organization of Various guest lectures • Blood Donation Camp • Student Council Meeting • Parsi New Year /Pateti • National Sports Day • Gansesh Chaturthi 	---
September 2017			
11	5th September	Celebration of 'Teacher's Day'	
12	1 st and 2 nd week 8 th September 14 th September	<ul style="list-style-type: none"> • To conduct Internal Tests, Tutorials • Practicals and Seminars • Literacy Day • Hindi Day • Filling in Exam Forms for October Term-End Exam for F.Y.,S.Y.,T.Y.B.A./B.Com./B.Sc. • Disaster Management Training Camp 	--- Dates are decided by the College
13	3 rd & 4 th week 02 nd September 05 th September 12 th September 16 th September 24 th September	<ul style="list-style-type: none"> • Internal examination/ Re-Term End Exam • First meeting of Local Management committee • Bakari Id • Anant Chaturdashi • World Ozone Day • N.S.S.Day • Guest Lectures • Ithaca Film Club: Film View Sessions • Indian Red Cross Society Activities • Competitive Exam Centre Classes 	Dates are decided by the College.

Sr. No	Period	Particulars	Remarks				
	30 th September	<ul style="list-style-type: none"> Medical Checkup of F.Y.B.A./B.Com/B.Sc./M.A. Students Dussehra 					
October 2017							
14	1 st and 2 nd week 2 nd October	<ul style="list-style-type: none"> Gandhi Jayanti Revision classes Parent Teachers' Association meeting, Alumni Association meeting 	---				
15.	3 rd & 4 th week 16 th October From 16 th Oct. to 12 th Nov.	<ul style="list-style-type: none"> To conduct Term-End Examination of B.A & B.Com To conduct the University Exam of B.A.,B.Com and B.Sc. Conclusion of Term I Mid Term Vacation (UG) 	<p>Dates are decided by MVP,Samaj, Nashik</p> <p>Dates are decided by the University.</p>				
Term – II : November 2017							
Date of Commencement of 2nd Term :- 13th November 2017							
Date of conclusion of 2nd Term :- 1st May 2018							
Month wise working days							
November	December	January	February	March	April	May	Total working days
18	26	27	24	27	25	01	148
16.	3 rd week 13 th November	<ul style="list-style-type: none"> Commencement of Term II (UG) Central Assessment Programme (CAP) run by the Savitrinai Phule Pune University, Pune. 	Dates are decided by the University.				
17.	4 th week	<ul style="list-style-type: none"> Staff meeting Starting of regular Teaching of U.G. Classes 					

Sr. No	Period	Particulars	Remarks
19.	4 th week 4 th November 26 th November	<ul style="list-style-type: none"> • IQAC Meeting • Student Council Meeting • • Guru Nanak Jayanti • Indian Constitution Day 	---
December 2017			
20.	1 st week 1 st December	<ul style="list-style-type: none"> • Arranging Lectures of various Associations • Educational Tours/Visits • • Id-A-Milad 	---
	2 nd week 10 th December 12 th December	<ul style="list-style-type: none"> • NSS and NCC Camps • Blood Donation Camp by N.S.S. • Ithaca Film Club:Film View Sessions • • World Human Right Day • Conclusion of PG Classes 	---
21.	3 rd week	<ul style="list-style-type: none"> • Inter Classes Tournaments • Filling in Annual Examination forms of F.Y.S.Y & T.Y.B.A/ B.Com/ B.Sc. and M.A. 	Dates are decided by the University.
22.	4 th week 25 th December	<ul style="list-style-type: none"> • Submission of University Examination forms • Personality Development Program • Dr.Jaykar Lecture Series • Sant Gadage Baba Senior Citizen Lecture Series • • Christmas Day 	Dates are decided by the University
January 2018			

Sr. No	Period	Particulars	Remarks
23.	1 st and 2 nd week 1 st January 14 th January	<ul style="list-style-type: none"> • Commencement of PG Classes • To conduct Internal Tests, Tutorials, Seminars • Youth Festival by NSS Department • M.V.P. Marathon • Geography Day • Student Council Meeting • 	Dates are decided by the college.
24.	3 rd & 4 th week	<ul style="list-style-type: none"> • Student Welfare Activities(Nirbhay Kanya Abhiyan-Fearless Girl Campaign) Various Competitions • Annual Social Gathering & Prize Distribution Ceremony • Organization of Seminars, Conferences 	Dates are decided by the College.
25	26 th January 30 th January	<ul style="list-style-type: none"> • Celebration of Republic Day • Freedom Fighters' Martyrdom Day 	---
February 2018			
26.	1 st & 2 nd week 10 th February	<ul style="list-style-type: none"> • Second meeting of Local Management Committee • University Foundation Day 	
27..	3 rd week 19 th February	<ul style="list-style-type: none"> • To conduct Internal Tests, Tutorials, Seminars of all Classes • Chh. Shivaji Maharaj Jayanti (Govt) 	Dates are decided by the College.
28	27 th February 28 th February	<ul style="list-style-type: none"> • Marathi Bhasha Din • Science Day 	---
March 2018			
29.	1 st & 2 nd week	<ul style="list-style-type: none"> • To conduct Practical Examination for F.Y.B.Sc. Revision of Theory Classes and Preparation for University Examination 	Dates are decided by the University

Sr. No	Period	Particulars	Remarks
	8 th March	<ul style="list-style-type: none"> • Women's Day 	
30.	2 nd and 3 rd week	<ul style="list-style-type: none"> • To conduct University Practical/Oral Examination for B.Com./B.A. • Conduct University Examination for FY B.A, B Com & B.Sc. 	Dates are decided by the University.
31.	3 rd and 4 th week 18 th March 29 th March 30 th March	<ul style="list-style-type: none"> • To conduct University Practical Examination for SY/ TYBSc. • Gudi Padwa • Mahavir Jayanti • Good Friday 	Dates are decided by the University.
April 2018			
32.	1 st and 2 nd week	<ul style="list-style-type: none"> • To conduct University Examination for SY / TYB.A, B.Com & B.Sc. • To Conduct CAP for F.Y.B.A./B.Com./B.Sc. 	Dates are decided by the University. Dates are decided by the College.
33.	3 rd and 4 th week 14 th April	<ul style="list-style-type: none"> • To conduct University Examinations. • Staff meeting • Dr Babasaheb Ambedkar Jayanti 	Dates are decided by the University.
34.	4 th week	<ul style="list-style-type: none"> • University Examinations 	Dates are decided by the University.
May 2018			
35	1 st May 2 nd May 2018	<ul style="list-style-type: none"> • Celebration of 'Maharashtra Din' • Flag hoisting ceremony • Conclusion of Academic year • To declare the results of F.Y.B.A./B.Com./B.Sc. 	--- Dates are decided by the University
36	2 nd May	<ul style="list-style-type: none"> • Summer vacation • Central Assessment Program run by University of Pune. 	From 02/05/2018 to 14/06/2018

Sr. No	Period	Particulars	Remarks
	14 th May	Conclusion of PG Classes	

Annexure II

Report on Student's Feedback 2017-18

A Student's Feedback on Teachers

Sr. No	Faculty	No. of Subjects	No. of Teachers
1	Arts	08	18
2	Commerce	01	04
3	Science	06	16

All the teachers teaching in three faculties are evaluated by the students at the end of academic year 2017 – 18. The score of all the teachers ranged between 3.02 and 3.71. All teachers are placed in “Very Good” category. The work is appreciated by Principal and made some suggestions where ever necessary for further improvement.

Faculty	Subject	Sr. No.	Name of the Teacher	Rating
Science	Chemistry	1	Prof.N.T.Date	3.33
		2	Prof.H.D.Kale	3.4
		3	Prof. A M Bhagare	3.5
		4	Prof Smt C.B.Pawar	3.3
		5	Prof Smt B. L. Ugale	3.2
	Zoology	6	Dr. R.D.Patil	3.5
		7	Prof. V.D.Dethe	3.67
		8	Prof Smt. S. D.Avhad	3.8
		9	Prof.S.B.Nahire	3.52
	Physics	10	Prof.B.P.Bhangale	3.17
		11	Prof. P. S. Gajre	3.48
		12	Prof. D.S.Borade	3.3
		13	Prof.S.L.Wagh	3.33
		14	Prof.Smt A.K.Shinde	3.34
		15	Prof.Smt. V.P.Shelke	3.02
		16	Prof.Smt.S.T.Wagh	3.59
Commerce	Commerce	17	Prof.Smt.S.N.Purkar	3.5
		18	Prof.S.D.Brahmankar	3.4
		19	Prof.A.T.Aher	3.5
		20	Prof.B.S.Gadakh	3.4
Arts	English	21	Prof.R.B.Shinde	3.71
		22	Prof. Y.R.Mohan	3.21
		23	Prof.S.A.Patil	3.47
	Economics	24	Prof.R.H.Thakare	3.5
		25	Prof.V.N.Shelake	3.5
	Marathi	26	Prof.Smt.K.V.Chavan	3.02
		27	Prof. K.D. Salade	3.02
	Hindi	28	Dr.D.D.Kuchekar	3.11
		29	Prof.Smt.Chine M.M	3.06

		30	Prof.Smt.Pawar J.J.	3.05
	Psychology	31	Prof.Smt.S.A.Raravikar	3.37
	History	32	Prof.P.V.Ransure	3.37
		33	Prof.V.K.Chavan	3.06
	Geography	34	Prof. M.B.Thakare	3.4
		35	Prof. D.G.Gaikwad	3.43
		36	Prof. P.C. Gangurde	3.54
	Political Science	37	Prof.D. S. Godage	3.04
		38	Dr.Smt. K. M.Ahire	3.07

B. Student's Feedback on College

The analysis of student's feedback on college revealed some suggestions from the students like need to increase number of display board, maintain the classroom cleanliness, improve the canteen facilities, strengthen the co-curricular activities, and need to introduce more number of certificate courses, increase number of boy's washrooms.

The suggestions made by students have discussed in feedback committee with the Principal. The suggestions have referred for further action.

C. Alumni Feedback on College

Each department organized separately Alumni meet. All the Departments have undertaken this activity.

The common alumni meeting was organized in the Seminar Hall with the Chairman and Members of the Association. Total 160 alumni were present for this meeting. Prin. Dr. S. V. Patil put up introductory talk on the development of college.

President of Alumni Association Prof. Sanjay Shinde gave information about Mediclaim Scheme for the students and suggest maximum students to participate in this scheme. He has decided to follow procedure to register Alumni Association in the next academic year.

Member of Alumni Association have expected to increase number of post graduate programs and job oriented certificate courses.