

Maratha Vidya Prasarak Samaj's  
Arts, Science and Commerce College, Ozar (MIG)  
Internal Quality Assurance Cell  
Proceeding Book



Meeting No. 1

Date: 16/07/2013

Time: 11.30 am

Sr. No.	Name and Signature of the Member	Agenda item No.	Agenda items	Resolu-tion No.	Resolutions
1	Dr. A. P. Patil <i>Patil</i>	1	Confirmation of Minutes	1	Minutes of the previous meeting were read and confirmed
2	Mr. Diliprao More <i>Diliprao</i>	2	Review the Plan of action prepared for this academic year, 2013-14.	2	As per the decisions made at the end of previous academic year, the plan of action was prepared by the IQAC and put in the meeting for the implementation and suggestions from the members: The plan of action included the following aspects.
3	Dr. S. I Patel <i>Patel</i>				
4	Smt.S.N.Purkar <i>Purkar</i>				
5	Dr. M. K. Deore <i>Deore</i>				
6	Mr. R. B. Shinde <i>Shinde</i>				
7	Mr. R. H. Thakre <i>Thakre</i>				
8	Mrs. S. T. Wagh <i>Wagh</i>				
9	Mr. H.D.Kale <i>Kale</i>				
10	Smt. B.P.Bhangale <i>Bhangale</i>				
11	Mr. N. B. Borse <i>Borse</i>				

- Prepare the academic calendar for the year 2013-14 and display for the teachers and students
- Research Paper presentation in the conferences
- Publication of Research Papers in the various Research Journals
- Undertake more Research Projects
- Purchase more ICT equipment such as PCs, Smart Boards and Printers for various Departments

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12	Dr. S. D. Pagar				
13	Mr. C. D. Khairnar				
14	Mr. S. L. Wagh				
15	Mr. D.P.Saudagar				
16	Mr. L. S. Tidake				
17	Mr. Govardhan Kulkarni				
18	Adv. Shyam Pagar				
19	Mr. Rajendra Dhanwate	3	Introduce certificate Course on Tally.ERP 9 in Commerce faculty	3	<ul style="list-style-type: none"> <li>Plant new tree species on the College Campus</li> <li>Start T.Y.B.Sc. Mathematics from this academic year</li> <li>Repair the road to the College</li> <li>Implement various welfare schemes for students as per sanctioned from Savitribai Phule Pune University</li> <li>Seek permanent affiliation for MA Hindi</li> </ul> <p>The plan was confirmed unanimously.</p>
20	Mr. Vishnu. K. Shejwal				
21	Student Representative (Vacant)				
22	Student Representative (Vacant)				
		4	Other issues, if any raised during the meeting	4.	The issues such as framing of the College level Academic and Administrative Committees, Committees for various Extension Programs, newly introduced Barcode System in annual examinations, NSS activities, Revised Syllabus were discussed in the meeting.

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Meeting No. 2	<p>Respected Signature of the Member</p> <p>Dr. A. P. Patil</p> <p>Dr. P. Phadnis</p> <p>Dr. M. Phadnis</p> <p>Dr. M. K. Phadnis</p> <p>Dr. S. A. Phadnis</p> <p>Dr. P. H. Phadnis</p> <p>Dr. S. T. Phadnis</p> <p>Dr. H. K. Phadnis</p> <p>Dr. S. Phadnis</p>	<p>Agenda Item</p> <p>1. Information of Minutes</p> <p>2. Approval and Revision of the agenda item to order to call to the IQAC of the academic year 2017-18.</p> <p>3. Review the progress and functioning of the IQAC at present stage of academic year.</p> <p>4. Review the functioning of the IQAC.</p> <p>5. Review the functioning of the IQAC.</p> <p>6. Review the functioning of the IQAC.</p> <p>7. Review the functioning of the IQAC.</p> <p>8. Review the functioning of the IQAC.</p> <p>9. Review the functioning of the IQAC.</p> <p>10. Review the functioning of the IQAC.</p>	<p>Remarks</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>7.</p> <p>8.</p> <p>9.</p> <p>10.</p>	<p>The CEO was informed to make aware of staff members how to use barcode and how to prepare junior supervision report with revised method.</p> <p>NSS Program Officer was instructed to implement the extension activities.</p> <p>The discussion was made on newly introduced curriculum of First Year of B.A., B.Sc. and B. Com.</p> <p>Issues like installation of showcases in order to visible for students and staff, Smart Boards, PCs and Printers for various Departments to strengthen the ICT Teaching, purchasing of two Water Purifiers ,commencement of Mathematics Laboratory were also discussed</p> <p>The meeting was concluded with the permission of the Hon. Chairman of the IQAC.</p> <p>Suggestions from the staff members during the meeting were discussed and necessary actions.</p>
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**Co-Ordinator**  
 Internal Quality Assurance Cell  
 Arts, Science and Commerce College  
 Ozar (Mig) Tal. Niphad Dist. Nashik

  
**PRINCIPAL**  
 Arts Science and Commerce College  
 Ozar (Mig), Dist. Nashik-422 206.

Maratha Vidya Prasarak Samaj's  
Arts, Science and Commerce College, Ozar (MIG)



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Meeting No. 2

Date 19/09/2013

Time: 11.30 am

Sr. No.	Name and Signature of the Member	Agenda item No.	Agenda items	Resolution No.	Resolutions
1	Dr. A. P. Patil <i>Patil</i>	1	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Mr. Diliprao More <i>Diliprao</i>	2.	Scrutinize and finalize the collected data in order to fill in the AQAR of the academic year 2012-13	2.	The required data was reviewed by the committee members and submitted to IQAC Coordinator to fill in the online AQAR of 2012-13.
3	Dr. S. I Patel <i>S.I. Patel</i>	3.	Review the progress and functioning of the IQAC as per the plan of action till date	3.	IQAC members reviewed the work done and plan of action of responsibilities from the each coordinator and chairmen of the respective committees.
4	Smt.S.N.Purkar <i>Purkar</i>	4.	Discuss the Examination related issues	4.	Suggestions on examination related issues were called on from the CEO to discuss and solve the difficulties for smooth conduct of examination
5	Dr. M. K. Deore <i>Deore</i>	5.	Review the resolutions made during staff meetings whether they are implemented till date	5.	Suggestions from the staff received during the staff meetings were discussed for further necessary actions.
6	Mr. R. B. Shinde <i>Shinde</i>	6.	Abrupt issues, if any raised during the meeting	6.	The issues like repairing of Xerox machine, Tree Plantation and expansion of Drip Irrigation System, Clean Water Harvesting Well,
7	Mr. R. H. Thakre <i>Thakre</i>				
8	Mrs. S. T. Wagh <i>Wagh</i>				
9	Mr. H.D.Kale <i>Kale</i>				
10	Smt. B.P.Bhangale <i>Bhangale</i>				
11	Mr. N. B. Borse <i>Borse</i>				
12	Dr. S. D. Pagar <i>Pagar</i>				

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13	Mr. C. D. Khairnar <i>C.D. Khairnar</i>				purchasing of books, regarding the meeting of the Alumni Association were discussed.
14	Mr. S. L. Wagh <i>S.L. Wagh</i>				
15	Mr. D.P.Saudagar <i>D.P. Saudagar</i>				The meeting was concluded with the permission of the Hon. Chairman of the IQAC.
16	Mr. L. S. Tidake <i>L.S. Tidake</i>				
17	Mr. Govardhan Kulkarni <i>Govardhan Kulkarni</i>				
18	Adv. Shyam Pagar <i>Shyam Pagar</i>				
19	Mr. Rajendra Dhanwate <i>Rajendra Dhanwate</i>				
20	Mr. Vishnu. K. Shejwal <i>V.K. Shejwal</i>				
21	Ms. Dayal Shubhangi S.				
22	Mr. Vidhate Roshan Janardhan <i>Vidhate Roshan Janardhan</i>				

*[Signature]*  
**Co-Ordinator**  
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Meeting No. 3

Date 08/01/2014

Time: 11.30 am

Sr. No.	Name and Signature of the Member	Agenda items No.	Agenda items	Resolution No.	Resolutions
1	Dr. A. P. Patil <i>Patil</i>	1	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Mr. Diliprao More <i>Diliprao</i>	2.	Review the meeting of the Local Management Committee (LMC)	2.	The review of the LMC meeting was taken to convey its resolutions to staff members. The LMC meeting was held on 4 <sup>th</sup> Nov.2013 under the Chairmanship of Smt. Neelimatai V.Pawar. Prin.Dr.A.P.Patil put his views regarding Infrastructural Development and its maintenance. He also demanded the expenses for the development of 'Oxygen Park'. Hon. Chairman instructed to submit these proposals to the Parent Institute for sanction. The LMC Members suggested to introduce Mathematics as a special course at T.Y. B.Sc. level
3	Dr. S. I Patel <i>Patel</i>				
4	Smt.S.N.Purkar <i>Purkar</i>				
5	Dr. M. K. Deore <i>Deore</i>				
6	Mr. R. B. Shinde <i>Shinde</i>				
7	Mr. R. H. Thakre <i>Thakre</i>	3.	Discuss the plan of implementation of schemes, activities sanctioned by University and encountered difficulties, if any.	3.	Student Welfare Officer, Academic and Research Coordinator were instructed to take feedback on the implementation of the proposals sanctioned by the University and take further necessary action to make these activities successful.
8	Mrs. S. T. Wagh (CL)				
9	Mr. H.D.Kale <i>Kale</i>				
10	Smt. B.P.Bhangale (EL)				
11	Mr. N. B. Borse (DL)				

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11	Mr. N. B. Borse <i>N. B. Borse</i>	5.	Review the resolutions made in the staff meetings conducted till date	5.	The resolutions of the staff meetings were discussed and directed for further actions
12	Dr. S. D. Pagar (DL)	6.	Call for suggestions to prepare action plan for the academic year 2014-15	6.	The decision was made to collect information, ideas and future requirements from the staff, alumni and feedback reports from the students to prepare plan for the next year.
13	Mr. C. D. Khairnar <i>C. D. Khairnar</i>				
14	Mr. S. L. Wagh <i>S. L. Wagh</i>				
15	Mr. S.D. Jadhav (DL)	7.	Other issues, if any, raised during the meeting	7.	The documents required for the Audit of the various sanctioned schemes were reviewed.
16	Mr. L. S. Tidake <i>L. S. Tidake</i>				The meeting was concluded with the permission of the Hon. Chairman of the IQAC.
17	Mr. Govardhan Kulkarni <i>Govardhan Kulkarni</i>				
18	Adv. Shyam Pagar <i>Shyam Pagar</i>				
19	Mr. Rajendra Dhanwate <i>Rajendra Dhanwate</i>				
20	Mr. Vishnu. K. Shejwal <i>Vishnu. K. Shejwal</i>				
21	Ms. Dayal Shubhangi S.				
22	Mr. Vidhate Roshan Janardhan <i>Vidhate</i>				

*Shyam Pagar*  
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Meeting No. 4

Date 27/03/2014

Time: 11.30 am

Sr. No.	Name and Signature of the Member	Agenda items No.	Agenda items	Resolu-tion No.	Resolutions
1	Dr. A. P. Patil <i>Patil</i>	1	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Mr. Diliprao More <i>Diliprao</i>	2.	Collection of information to prepare the AQAR of 2013-14	2.	Criterion Coordinators, Chairmen and Coordinators of various committees, Office and Technical Staff were informed to collect numerical data and reports of work done to prepare the AQAR of 2013-14. Heads of Department were instructed to prepare the Departmental Annual Reports and the Teacher Audit as well.
3	Dr. S. I Patel <i>S.I. Patel</i>				
4	Smt.S.N.Purkar (DL)				
5	Dr. M. K. Deore <i>Deore</i>				
6	Mr. R. B. Shinde <i>R.B. Shinde</i>				
7	Mr. R. H. Thakre <i>R.H. Thakre</i>	3.	Review the action taken against the plan was made for this academic year and the difficulties encountered during the implementation	3.	The work done in accordance with the preplan was reviewed and resolved to refer these fulfillments/requirements to prepare the Action Taken Report of this academic Year.
8	Mrs. S. T. Wagh <i>S.T. Wagh</i>				
9	Mr. H.D.Kale <i>H.D. Kale</i>	4.	Discuss Examination related issues	4.	CEO had given necessary instructions to the staff for free and fair conduct of the examination.
10	Smt. B.P.Bhangale <i>B.P. Bhangale</i>				



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11	Mr. N. B. Borse <i>N. B. Borse</i>	5.	Review the resolutions made in the staff meetings conducted till date	5.	The resolutions of the staff meetings were discussed and directed for further actions
12	Dr. S. D. Pagar (DL)	6.	Call for suggestions to prepare action plan for the academic year 2014-15	6.	The decision was made to collect information, ideas and future requirements from the staff, alumni and feedback reports from the students to prepare plan for the next year.
13	Mr. C. D. Khairnar <i>C. D. Khairnar</i>	7.	Other issues, if any, raised during the meeting	7.	The documents required for the Audit of the various sanctioned schemes were reviewed.  The meeting was concluded with the permission of the Hon. Chairman of the IQAC.
14	Mr. S. L. Wagh <i>S. L. Wagh</i>				
15	Mr. S.D. Jadhav (DL)				
16	Mr. L. S. Tidake <i>L. S. Tidake</i>				
17	Mr. Govardhan Kulkarni <i>Govardhan Kulkarni</i>				
18	Adv. Shyam Pagar <i>Shyam Pagar</i>				
19	Mr. Rajendra Dhanwate <i>Rajendra Dhanwate</i>				
20	Mr. Vishnu. K. Shejwal <i>V. K. Shejwal</i>				
21	Ms. Dayal Shubhangi S.				
22	Mr. Vidhate Roshan Janardhan <i>Vidhate Roshan</i>				

*[Signature]*  
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